



The Refuge Homeless Shelter of Lapeer

Offering Hope – Making a Difference In Lapeer County Since 2002
P.O. Box 1435 Lapeer MI 48446 | 810-356-9880 | www.therefugelapeer.org

The Refuge Volunteer Descriptions and Expectations

Most of the work in caring for the homeless in our shelter is provided by volunteers from the local churches and the community at large. Below you will find our daily and overnight schedule and the required volunteer positions for each shift. What follows are descriptions for each position required.

We send out emails and post to our Facebook page when volunteer positions are available. Be sure to go to www.therefugelapeer.org and sign up to our mailing list. Also, like and follow us on Facebook.

Day Operations

8 am – 12 pm – Attendant – male and female

12 pm – 4 pm – Attendant – male and female

4 pm – 6 pm – Attendant – male and female

Evening & Overnight Operations

6 pm – 8 pm – Visiting Hosts – male and female @ Restoration Center

8 pm – 8:30 pm – Transportation

8 pm – 10 pm - Visiting Hosts – male and female @ Michigan Christian Youth Camp (tentative)

10 pm – 12 pm - Visiting Hosts – male and female @ Michigan Christian Youth Camp (tentative)

12 pm – 7 am – Overnight Shift – Covered by The Refuge

7 am – 8 am – Morning Host – male and female @ Michigan Christian Youth Camp (tentative)

8:00 am – 8:30 am – Transportation

Check In Operations

11:30 am – 12:30 pm – Check-in Volunteer - male and female @ Restoration Center

2:30 pm – 3:30 pm – Check-in Volunteer - male and female @ Restoration Center

5:30 am – 6:30 pm – Check-in Volunteer - male and female @ Restoration Center

Day Attendant: Interact with the guest of The Refuge during the day, coaching them in their goals, overseeing the facilities and resources. Training required.

The Refuge Homeless Shelter of Lapeer County | www.therefugelapeer.org

The Refuge is a 501(c)3 nonprofit organization. All donations are tax deductible in full or in part.

The Refuge - Offering hope - Making a Difference in Lapeer County Since 2002.



The Refuge Homeless Shelter of Lapeer

Offering Hope – Making a Difference In Lapeer County Since 2002
P.O. Box 1435 Lapeer MI 48446 | 810-356-9880 | www.therefugelapeer.org

Visiting Host: Our homeless guests check in and stays at the Restoration Center from 6 pm to 8 pm. Between 6:30 pm to 7:30 pm a prepared dinner is brought to the guests. During these hours, our guest must be in the company of at least 1 male volunteer and 1 female volunteer. Visitation hours are broken into 2-hour shifts.

Transportation: Our homeless guest must be transported from the Restoration Center to Michigan Christian Youth Camp each night at 8:00 pm. The guests are also transported back to the Restoration Center in the mornings at 8 am. This position requires an adult driver with a valid driver's licenses. Depending on the number of guests two trips between the overnight facility and the Restoration center may be required.

Morning Host: This position ensures the guests are waken in time to quickly clean up their areas, pack their belongings, and load the van for transportation. Also, this position assists the driver in ensuring all required items are in the van before leaving the overnight facility. This position requires 1 male and 1 female volunteer.

Check-In Volunteer: All our homeless guests are checked in daily. This process involves a breathalyzer test, a pat-down, and search of belongings for contraband. During this COVID crisis we also perform daily temperature check and verbal symptom check. This position must always be accompanied by at least 1 male and 1 female. This position requires proper training (that we provide) and a signed volunteer agreement form available online.

Meal Prep: All of our homeless guests are provided a proper meal each night. The meal should be at the Restoration Center by 6:30pm. Volunteers providing dinner need to deliver meals in an individual ready to go box for each guest. This can be a home cooked meal or a purchased meal (ie: KFC/Pizza) Donations are also requested for breakfasts and lunch during the day. Food Safe Service guidelines are requested. No training is needed for this position.

Infection Control P&P In Place for Refuge Shelter Site:

- All persons must practice social distancing of at-least 6ft apart.
- All surfaces are disinfected after each guest use
- Only 2 guests permitted to smoke at a time per sign up
- Temperature check of all volunteers entering daily
- Verbal symptom check questionnaire asked daily of all volunteers entering
- Proper masks to be worn by all volunteers